

# Speaking for Proficiency

Topic: Communication

## Part 2: Cue Card

Talk about a situation where good communication was essential.

- What was the situation?
- Who were the people involved?
- What forms of communication were used?
- Explain why good communication was crucial.

You will have one to two minutes to talk about this topic.

You will have one minute to prepare what you are going to say.

## Part 3: Follow-up Questions on Communication

**Question:** How have digital platforms influenced communication today?

- **Question Type:** Influence
- **Suggested Language:** Use phrases related to change and impact like "transformed," "influenced," "revolutionized."

**Question:** Do you think non-verbal communication is as important as verbal communication?

- **Question Type:** Compare and Contrast
- **Suggested Language:** Use comparative language like "as important as," "more than," "less than," along with connectors like "however," "although," "on the other hand."

**Question:** How can cultural differences impact communication?

- **Question Type:** Social Impact
- **Suggested Language:** Use vocabulary related to culture and communication such as "misunderstand," "affect," "impact," "nuances."

**Question:** What role does active listening play in effective communication?

- **Question Type:** Importance
- **Suggested Language:** Use terms like "crucial," "important," "integral," "essential" to emphasize the significance.

**Question:** How might poor communication affect a workplace?

- **Question Type:** Cause and Effect
- **Suggested Language:** Utilize phrases that indicate cause and effect like "leads to," "results in," "contributes to."

**Question:** Is it easier or harder to communicate now than in the past? Why?

- **Question Type:** Opinion
- **Suggested Language:** Use language that supports your opinion such as "I believe," "in my view," "personally, I think," along with relevant examples to illustrate your points.



## Sample answer (Band 7)

**Question:** Do you think non-verbal communication is as important as verbal communication?

Oh, that's a really interesting question. You know, in my opinion, non-verbal communication is just as crucial as verbal communication. They're like two sides of the same coin, really. Let me explain why I think so.

First off, non-verbal cues like facial expressions, eye contact, or even body posture can say a lot without any words. Imagine you're at a meeting, and someone keeps checking their watch. You don't need them to say they're bored or impatient, the message is loud and clear, right?

Now, on the flip side, verbal communication is obviously essential. It's how we convey information, share our thoughts, and so on. But it's the non-verbal stuff that sort of fills in the gaps. It adds depth and context to what's being said. Like, if you say "I'm fine" but your face and tone say otherwise, people are more likely to believe the non-verbal cues.

So yeah, I'd say they're equally important. One without the other would make any interaction pretty incomplete, if you ask me.

## Sample answer features

### **Fluency and Coherence:**

- The answer is well-structured and coherent, moving logically from one point to the next. Phrases like "Let me explain why I think so" and "So yeah, I'd say they're equally important" help guide the listener through the reasoning process.

### **Lexical Resource:**

- A variety of vocabulary is used to convey precise meaning ("crucial," "facial expressions," "context," "nuances").
- Idiomatic expressions like "two sides of the same coin" and "loud and clear" enrich the answer and make it more engaging.

### **Grammatical Range and Accuracy:**

- The answer features a mix of complex ("If you say 'I'm fine' but your face and tone say otherwise") and compound sentences ("It's how we convey information, share our thoughts, and so on").
- The language is largely accurate, with little to no grammatical errors.